

WEST BENGAL POLICE RECRUITMENT BOARD
ARAKSHA BHAWAN (5th FLOOR), BLOCK - DJ, SECTOR - II
SALT LAKE CITY, KOLKATA - 700 091

**INFORMATION TO APPLICANTS FOR "ON-LINE" SUBMISSION OF APPLICATION FOR
RECRUITMENT TO THE POSTS OF WARDERS/ FEMALE WARDERS IN THE DEPARTMENT OF
CORRECTIONAL ADMINISTRATION, GOVT. OF WEST BENGAL - 2023**

1) NAME OF THE POST:-

Warders/Female Warders in the Department of Correctional Administration, Govt. of West Bengal - 2023.

2) PAY SCALE : As per ROPA-2019 Pay Level : 6 (22,700/- to 58,500/-)

3) RESERVATION OF VACANCIES:-

Sl. No.	Category (Sub-category)	No. of vacancies		
		Male	Female	Total
1	Unreserved (UR)	27	09	36
2	Unreserved (E.C.)	13	04	17
3	Unreserved (Ex-servicemen)	03	01	04
4	Scheduled Caste	14	04	18
5	Scheduled Caste (E.C.)	07	02	09
6	Scheduled Caste (Ex-servicemen)	01	01	02
7	Scheduled Tribe	04	01	05
8	Scheduled Tribe (E.C.)	02	-	02
9	OBC-A	07	02	09
10	OBC-A (E.C)	03	01	04
11	OBC-B	05	01	06
12	OBC-B (E.C)	02	01	03
13	Unreserved (Meritorious sports persons)	02	-	02
14	Economically Weaker Sections [EWS]	06	02	08
15	Economically Weaker Sections [EWS]- (E.C)	03	01	04
16	Economically Weaker Sections [EWS]- (Ex-servicemen)	01	-	01
TOTAL		100	30	130

Note: -

- i) *Total vacancies as stated above is purely provisional and subject to change.*
- ii) *10% of total vacancies are reserved for Economically Weaker Sections.*
- iii) *Shortlisted candidates applying under Exempted Category (E.C) as a member of the family of Land Loser/as Ex- Census employees/ Election Job Workers/ Enumerators should produce original copies of Identity Cards showing Registration & NCO number issued by the Labour Department, Government of West Bengal at the time of scrutiny before the Interview.*
- iv) *In terms of Memorandum No. 959-BCW/MR-52/2019 dated 18.05.2023 of Backward Classes Welfare Department, Govt. of West Bengal, the candidates from Economically Weaker Sections (EWS) category, if shortlisted for Interview, has to produce EWS certificate issued from the competent authority valid for Financial Year 2022-23 (within 01.04.2022 to 31.03.2023) or onwards, during verification of testimonials at the time of Interview. A fresh EWS certificate needs to be submitted by the candidates, if it was issued before 01.04.2022., failing which the candidate shall not be treated under EWS category but will be considered under*

UR category at the time of final selection, if they get equal or higher marks than the marks obtained by the last selected candidates under the UR category in the Written Test as well as in aggregate.

EWS certificate issued from states other than West Bengal will not be considered and such candidates will be treated as General (Un-Reserved) category.

v) Meritorious sports person in the following sports discipline are eligible to apply for the vacancies reserved for 'Sports Quota' :-

Athletics [including Track and Field events], b) Badminton, c) Basket Ball, d) Cricket, e) Football, f) Hockey, g) Swimming, h) Table Tennis, i) Volley Ball, j) Tennis, k) Weightlifting, l) Wrestling, m) Boxing, n) Cycling, o) Gymnastics, p) Judo, q) Rifle Shooting, r) Kabaddi and s) Kho-kho.

vi) In order to be eligible as meritorious sports person, the candidate must produce requisite certificate issued by the respective competent authority as follows:

Area	Competent Authority
International Competition	Secretary of the National Federation/National Association of the Sports concerned (Form No. 1 as annexed)
National Competition	Secretary of the State Association of the Sports concerned (Form No. 2 as annexed)
Inter University Tournament	Dean/Director of Sports or other officer in overall charge of Sports of the University concerned (Form No. 3 as annexed)
National Sports/Games for School Education	Director or Deputy Director in overall charge of Sports/Game for schools in the Directorate of School Education, West Bengal (Form No. 4 as annexed)

vii) The candidates, who are shortlisted for Interview, shall upload relevant certificates of Date of Birth (DOB), Educational Qualification (EQ), Caste Identification, EWS Category Certificate, Exempted Category (EC), Certificate of Computer Literacy and such certificates (Gorkha/ Garhwalis/ Rajbanshis) for claiming relaxation in Physical Measurement before downloading the Call Letter for Interview.

viii) The length of service for Ex-servicemen shall be calculated as on 01.01.2023.

4) ELIGIBILITY:-

(a) Must be a citizen of India.

(b) **AGE:** - The applicants must not be less than **18 (eighteen)** years old and must not be more than **27 (twenty seven)** years old as on **01/01/2023**. The Upper age limit shall be relaxed for the candidates belonging to Scheduled Castes and Scheduled Tribes of **West Bengal only** by **05 (five)** years and OBC candidates of **West Bengal only** by **03 (three)** years. The upper age limit is also relaxable for the Ex-servicemen as per existing Government Rules.

Note:-

i. Date of Birth as recorded in Madhyamik or equivalent admit card/certificate will only be accepted as valid proof for verification of age.

ii. A candidate belonging to OBC-A or OBC-B category, if shortlisted for interview, has to produce revalidated/renewed or fresh OBC-A /OBC-B certificate issued from the competent authority within 01 (one) year preceding 01.01.2023 during verification of testimonials at the time of interview. Therefore the certificates issued before 01.01.2022 needs to be revalidated/renewed from the competent authority. Candidates failing to produce revalidated/renewed OBC-A/OBC-B certificate shall not be treated as OBC - A or OBC - B as the case may be. However they may be considered as UR, if they get equal or higher marks than the marks obtained by the last selected candidates under the UR category in the Written Test as well as in aggregate provided they have not taken any age relaxation or relaxation in cut off score as OBC-A or OBC-B. Certificate of OBC without mentioning the specific category (OBC-A/OBC-B) will be treated as an 'Invalid Certificate'.

- iii. *In case a candidates from OBC - A/OBC - B category takes the facility of relaxation in upper age limit at the time of submission of application but fails to produce the revalidated/renewed OBC - A/OBC - B certificate at the time of his/her interview, his/her candidature shall summarily be rejected.*
- iv. *The Ex-servicemen candidates, if shortlisted, have to produce relevant documents regarding service rendered by them, in original, in support of their claim for Age Relaxation at the time of verification of testimonials during interview.*
- v. *Applicants already employed in any Government Organization shall produce No Objection Certificate (NOC) from the Head of the Office/Disciplinary authority during interview if shortlisted for the same.*
- vi. *Applicants under Sports Quota must produce requisite certificate issued from the competent authorities in prescribed Proforma as enclosed in Annexure - A.*

(c) Educational Qualification :- The candidate must have passed Madhyamik Examination from the West Bengal Board of Secondary Education or its equivalent.

(d) Acquisition of Computer Literacy :- The candidate must have certificate of computer literacy issued by the recognized Institutions.

Note: -

- The candidate must possess *the above noted Qualifications on or before the date of publication of the advertisement.*
- **If it is found during verification of testimonials at any stage that any candidate has acquired qualification as stated above at any date after the date of publication of this advertisement, his/her candidature will summarily be rejected.**
- **Request for change of category will not be entertained after the scheduled date of his/her Interview.**

(e) MINIMUM PHYSICAL STANDARD:-

For Warder :-

Sl No.	Category	Height (Barefoot) in cm.	Chest (in cm.)	Desirable Weight Range
1.	Candidates of all categories (except Gorkhas/Garhwalis/Rajbanshis and Scheduled Tribes)	167	78 cms. With expansion of 5cms. (78 cms. - 83 cms.)	Proportionate to height as per medical standard*
2.	Gorkhas, Garhwalis, Rajbanshis and Scheduled Tribes	160	76 cms. With expansion of 5cms. (76 cms. - 81 cms.)	Proportionate to height as per medical standard*

For Female Warder :-

Sl No.	Category	Height (Barefoot) in cm.	Desirable Weight Range
1.	Candidates of all categories (except Gorkhas/Garhwalis/Rajbanshis and Scheduled Tribes)	160	Proportionate to height as per medical standard*
2.	Gorkhas, Garhwalis, Rajbanshis and Scheduled Tribes	152	Proportionate to height as per medical standard*

*The Height-Weight ratio chart for Physical Measurement Test (PMT) is furnished below:-

Height (bare foot) (cms.)	Desirable Weight Range (in kgs.)	
	For Warder	For Female Warder
152	-	44-57
154	-	44-58
156	-	45-58
158	-	46-59
160	52-65	48-61
162	53-66	49-62
164	54-67	50-64
166	55-69	51-65
168	56-71	52-66
170	58-73	53-67
172	59-74	55-69
174	60-75	56-70
176	62-77	58-72
178	64-79	59-74
180	65-80	60-77
182	66-82	61-78
184	67-84	63-80
186	69-86	64-82
188	71-88	66-84
190	73-90	-
192	75-93	-

Note: The weight range against such heights which are not included in the above chart will be considered as per following logic :

The weight range of the candidates having a height greater than 160 cms. and less than 161 cms. will be considered against the weight range of 160 cms. and that for the candidates having a height greater than 161 cms. and less than 162 cms. will be considered against the weight range meant for 162 cms. Same logic shall be applicable for all the intermediate heights which are shown in the above height-weight ratio chart.

5) METHOD OF RECRUITMENT:-

Applicants provisionally considered eligible shall have to appear for a Competitive Written Examination of 90 marks followed by Physical Measurement Test (PMT) & Physical Efficiency Test (PET) [qualifying in nature] and Interview.

(a) WRITTEN TEST : - Full Marks - 90;

Applicants provisionally considered eligible shall have to appear for this **MCQ based** Written Test. There would be **90 (ninety)** Objective type questions having multiple choice (four choices) of answers carrying equal marks each. The duration of the examination will be **1(One) hour**. Question paper will be set in **three languages (English, Bengali & Nepali) except questions on English language**. Question of the Written Test shall be from the following subjects:-

A.	General Awareness and General Knowledge	-	25 Marks (25 questions)
B.	English	-	25 Marks (25 questions)
C.	Elementary Mathematics (Madhyamik standard)	-	20 Marks (20 questions)
D.	Reasoning	-	10 Marks (10 questions)
E.	Computer Literacy	-	10 Marks (10 questions)

Note :-

- i) *There will be NEGATIVE marking for each wrong answer. ¼th of the allotted marks for a particular question will be deducted for each wrong answer. West Bengal Police Recruitment Board will decide the prescribed scheme and syllabus for the Written Test.*
- ii) The Board will have the discretion of fixing the qualifying marks in the Written Test to appear for the next stage i.e. Physical Measurement Test (PMT) & Physical Efficiency Test (PET).

(b) PHYSICAL MEASUREMENT TEST (PMT) AND PHYSICAL EFFICIENCY TEST (PET) :-

A limited number of candidates will be shortlisted for PMT & PET on the basis of performance in the Written Test.

i) **PHYSICAL MEASUREMENT TEST :-**

The physical Standards (height & weight) as given under 4(e) will be tested by using Electronic Machines for the candidates shortlisted for PMT & PET.

ii) **PHYSICAL EFFICIENCY TEST (PET) :-**

Candidates who qualify in PMT will be allowed to take part in PET as described below :-

- **For Warder** : - Long Distance Run - 1600 mtrs. (Qualifying time is 06 minutes 30 seconds).
- **For Female Warder** : - Long Distance Run - 400 mtrs. (Qualifying time is 1 minute 50 seconds).

Note - I. *Timing of an individual runner shall be taken with the help of Radio Frequency Identification Device (RFID) technology. Only one chance will be given for Physical Efficiency Test. The venues for PMT & PET will be decided by the West Bengal Police Recruitment Board, in due course.*

II. **PMT & PET are qualifying in nature.**

(c) INTERVIEW: Full Marks - 10.

Candidates who will qualify in the PMT & PET will be called for Interview. In the Interview, the general awareness and suitability of the candidate for public service will be tested. The Interview Board will also test the knowledge on Computer operation and application.

On the basis of the marks obtained in the **Written Test** and the Interview, a merit list of the provisionally selected candidates will be prepared by the **West Bengal Police Recruitment Board**.

Note:- If 02 (two) or more candidates secure the same total marks, their seniority in the final merit/ selection list will be decided by the marks obtained by the candidates in the Written Test. The one who secures higher marks in the Written Test will precede in the Merit List. If the marks secured in the Written Test are also the same then seniority will be determined by their age. The one older in age will find precedence in the Merit List. In case of same Date of Birth the principle of determining seniority will be decided by the Board.

6) VERIFICATION OF CHARACTER ANTECEDENTS:-

All provisionally selected candidates will be required to fill up a "**Verification Roll**" which will be thoroughly enquired into by the authority concerned.

7) MEDICAL EXAMINATION:-

After receipt of Verification Roll having 'No Objection', all provisionally selected candidates will be sent for Medical Examination of the State Government-designated hospitals. The candidates must not have knock knee, flat foot, varicose vein, squint eyes etc. The minimum vision should be 6/6 with or without glasses. They should possess high colour vision and should not be colour blind.

8) APPOINTING AUTHORITY:-

The Appointing authority in relation to the post shall be the authority as specified in Schedule-I to the West Bengal Services (Classification, Control, & Appeal) Rules 1971.

9) PERIOD OF APPLICATION: -

Application window for submitting application through on-line mode only will remain operative for the period **06.08.2023(from 00:01 hrs.) to 26.08.2023 (till 23:59 hrs).**

THE APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS WELL IN ADVANCE WITHOUT WAITING FOR THE LAST DATE AND TIME OF SUBMISSION TO AVOID DELAYED SUBMISSION DUE TO SERVER PROBLEM OR ANY OTHER TECHNICAL GLITCHES.

10) APPLICATION FEES & PROCESSING FEES :-

The following Application and/or Processing fees have been fixed.

Sl. No.	Category	Application Fee	Processing Fee	Total Amount Payable
1.	All categories (except Scheduled Caste/Scheduled Tribe of West Bengal only)	Rs. 200	Rs. 20	Rs. 220
2.	Scheduled Caste (West Bengal only)	Nil	Rs. 20	Rs. 20
3.	Scheduled Tribe (West Bengal only)	Nil	Rs. 20	Rs. 20

- Applicants belonging to the Scheduled Caste/Scheduled Tribe (of West Bengal only) **shall pay processing fees of Rs. 20/- (Rupees Twenty) only** as they are exempted from paying any application fees. However, shortlisted candidates are required to produce their SC/ST certificates issued by the competent authority at the time of verification and at the time of Interview or their candidature shall abinitio be considered void.
- **If any shortlisted candidate fails to submit the documents as stated above, his/her candidature shall be rejected summarily.**
- **No exemption of fees is available to the SC/ST candidates of OTHER States.**
- **Economically Weaker Sections (EWS) category candidates of OTHER States will be treated as General (Un-reserved) category candidates.**
- **Neither any claim for refund of the fee will be entertained nor will it be reassigned for any other examination under any circumstances whatsoever.**
- **Applications not accompanied with the requisite application fees and/or processing fees shall be rejected summarily.**

11) HOW TO APPLY: -

Applicants will be able to submit their application using the websites of **West Bengal Police Recruitment Board** (<https://prb.wb.gov.in>), **West Bengal Police** (<https://wbpolice.gov.in>) and **West Bengal Correctional Services** (<http://wbcorrectionalservices.gov.in>).

Payment of Application and/or Processing Fees shall be made through different payment gateway by using **Debit Cards/Credit Cards/Net-Banking** of any Bank. Fees can also be paid through different **e-wallets** and **UPI App**.

Sl. No.	Type of Transaction	Service Charge (to be borne by the applicants)	
		Billdesk Gateway	HDFC Gateway
1.	Credit Cards Transaction processing Fee - (Visa/Master)	1.00% of Transaction Value subject to a minimum of Rs. 5/- plus GST as applicable.	Nil
2.	Wallets and Cash Cards Transaction processing Fee	1.00% of Transaction Value subject to a minimum of Rs. 5/- plus GST as applicable.	
3.	Net banking Transaction processing Fee	Rs. 5/- Per Transaction plus GST as applicable.	
4.	Debit Cards Transaction processing Fee - (Visa/Master)	Nil	Nil
5.	Debit Cards Transaction processing Fee - (RuPay)		
6.	UPI Transaction processing Fee		

APPLICANTS ARE REQUIRED TO UPLOAD THEIR RECENT PASSPORT SIZE PHOTOGRAPH (**PREFERABLY COLOURED**) AND SCANNED COPY OF FULL SIGNATURE IN **.JPG FORMAT** COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE **MUST BE WITHIN 10KB - 50 KB**.

PHOTOGRAPH OF THE CANDIDATE SHOULD SATISFY THE FOLLOWING PRIMARY REQUIREMENTS :

- RECENT PHOTO (**NOT MORE THAN 3 MONTHS OLD**) FACING FORWARD AND LOOKING STRAIGHT INTO THE CAMERA.
- MUST BE ON WHITE BACKGROUND.
- WITHOUT ANYTHING COVERING THE FACE.
- IN CLEAR CONTRAST TO THE BACKGROUND.
- WITHOUT A HEAD COVERING.
- WITH EYES OPEN, VISIBLE AND FREE FROM REFLECTION OR GLARE FROM GLASSES.
- WITH YOUR EYES NOT COVERED BY SUNGLASSES, TINTED GLASSES, GLASS FRAMES OR LOCK OF HAIR.
- WITHOUT ANY 'RED EYE' AND WITHOUT ANY SHADOW IN THE PICTURE.
- WITH A NORMAL EXPRESSION.

SIGNATURE OF THE CANDIDATE MUST CONTAIN THE FULL NAME OF THE CANDIDATE AS ENTERED BY HIS/HER IN THE APPLICATION FORM AND THE SIGNATURE SHALL BE IN LONG HAND. THE SIZE OF SIGNATURE FILE **MUST BE WITHIN 5 KB - 20 KB**. THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE **177 P X H X 138 P X W (4.5 CM HEIGHT X 3.5 CM WIDTH)** AND **63 P X H X 350 P X W (1.7 CM HEIGHT X 9.2 CM WIDTH)** RESPECTIVELY.

APPLICANTS ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE. PHOTOGRAPHS CROPPED FROM 'GROUPIES' OR 'SELFIES' SHALL ALSO BE DISALLOWED DURING THE SCRUTINY.

On successful submission of the application, the applicants will get an SMS to their registered mobile number. Each applicant is required to have an individual mobile number and e-mail Id. Sharing of mobile number between applicants is not permitted. This number needs to remain valid till the entire process of the recruitment. The Board does not owe any responsibility for failure in delivery of SMS or e-mail due to change in Mobile Number/e-mail Id. or other technical reason. The applicants are advised to take a print out of his/her application form, preserve it safely and mention the **Application Sl. No.** for all future communications if required with the West Bengal Police Recruitment Board be it in verbal or written form.

➤ **Submission through Sahaj Mitr Kendras :-**

- The West Bengal Police Recruitment Board extends facility to submit application through *Sahaj Mitr Kendras*.
- Applicants may approach any of the *Sahaj Mitr Kendras* (**Latest list provided on the website**) with all particulars and a recent passport size photograph. The authorized staff of the Kendra will fill up the on-line application form on the basis of information provided by the applicant.
- They will also scan the photograph and signature of the applicant and upload it.
- **APPLICANTS MUST CHECK ON-SCREEN THE INFORMATION ENTERED (INCLUDING THEIR PHOTOGRAPH & SIGNATURE) BY THE STAFF BEFORE PROCEEDING FOR ON-LINE PAYMENT.**
- The Application and/or Processing Fees have to be paid to Village Level Entrepreneurs of the *Sahaj Mitr Kendras*. The *Kendra* will take service charge (including GST) of **Rs. 23/- (Rupees Twenty Three)** extra for filling up the form and uploading the same along with scanned copies of candidate's photograph and signature and making on-line payment of Application and/or Processing Fees received from the applicant. The applicant must ensure proper uploading of his/her photograph and signature. The Board will not be responsible for any discrepancy in the data uploaded. In case of any **mismatch** in respect of photograph and signature or any other detail at any stage of the recruitment process, the candidature **SHALL** be rejected.
 - ✓ All categories of candidates **except** Scheduled Caste/Scheduled Tribe (of **West Bengal only**) shall pay **Rs. 243/-** only [Application Fees: Rs. 200/-; Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-] to the authorized staff of the *Sahaj Mitr Kendra*.
 - ✓ Candidates belonging to the Scheduled Caste/Scheduled Tribe (of **West Bengal only**) shall pay **Rs. 43/-** only (Processing Fees : Rs. 20/- plus Service Charge (including GST) : Rs. 23/-) to the authorized staff of the *Sahaj Mitr Kendra*.

- ✓ **APPLICANTS ARE ADVISED NOT TO PAY IN EXCESS OF THE FEES & SERVICE CHARGE AS MENTIONED ABOVE TO THE FRANCHISEE OR THE AUTHORIZED STAFF OF SAHAJ MITRA KENDRAS.**
- ✓ **AFTER PAYMENT OF THE FEES AND SERVICE CHARGE, THE AUTHORIZED STAFF OF THE KENDRA WILL HAND OVER TO THE APPLICANT THE COPY OF THE APPLICATION FORM WITH UNIQUE APPLICATION SERIAL NUMBER ALONG WITH BLANK PROFORMAS OF CERTIFICATES MEANT FOR MERITORIOUS SPORTS PERSON AS ACKNOWLEDGEMENT OF SUCCESSFUL SUBMISSION OF APPLICATION. THE COPY OF THE APPLICATION FORM WILL ALSO CONTAIN ALL THE DETAILS FURNISHED BY THE APPLICANT.**
- ✓ **APPLICANTS MUST KEEP THE COPY OF THE APPLICATION WITH THEM AND NOTE DOWN THE UNIQUE APPLICATION SERIAL NUMBER FOR ALL FUTURE COMMUNICATIONS WITH THE BOARD, IF ANY.**
- ✓ **Candidates may contact the West Bengal Police Recruitment Board through a land line phone number (033-23214200) to report any kind of non-cooperation from any of the Sahaj Mitr Kendras, with details during office hours (10:00 AM to 05:30 PM) from Monday to Friday.**
- ✓ **Help line (Toll free) of Sahaj Mitr Kendras :- Applicants may contact the Toll-Free help line number (18004190250) for locating the nearest Sahaj Mitr Kendras.**

EDITING WINDOW :-

An editing window for **07 (seven) days** will be given to the applicants who wants to edit/rectify his / her personal information already submitted in their Application Form. The period of this editing window will be **from 29.08.2023(from 00:01 hrs.) to 04.09.2023 (till 23:59 hrs)**. To edit the personal information, the applicant will have to provide **(i) His/her Application Sl. No. or Registered Mobile Number** and **(ii) Date of Birth (DOB)** as entered in the Application. On providing these information, the applicant will get an OTP to their Registered Mobile Number. On successful verification of OTP the applicant will be allowed to edit his/her information **(except permanent State)**. Applicants can change their category **but change from non-paying category (SC & ST) to paying category (UR, EWS, OBC-A & OBC-B) [Application Fees] will not be allowed.**

After editing all the details, the applicant **has to submit** the edited application otherwise no change will be reflected in the main data. Applicants will also be able to download the modified application pdf only after submission of the edited application or else the previous application pdf will be available.

Request for change/correction in the personal details shall not be entertained under any circumstances after the last date of editing window. The West Bengal Police Recruitment Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular field in application form whatever the reason may be.

OTHER INSTRUCTIONS :-

- i) Issuance of Admit Card for Preliminary Written Test or any latter stage is subject to acceptance of candidature on fulfilling the eligibility criteria. Hence, getting SMS on final submission of Application Form doesn't warrant issuance of any Admit Card to the applicant for Preliminary Written Test or further stages.
- ii) Defective/incomplete applications/applications with fuzzy photograph of candidates will be summarily rejected.
- iii) Each candidate should submit **ONE** application form only. **Candidature of those who submit more than one application form will be rejected summarily and the amount of application and/or processing fees will be forfeited.**
- iv) **In case of any mismatch of data between application form filled up by the applicants and supporting testimonials at any stage of recruitment, the candidature will be summarily rejected.**
- v) **Application Forms shall be rejected in case the signature of the applicant is uploaded/rendered in block letters/unintelligible/does not match with name of the candidate.**
- vi) Admission to the examination will be purely provisional subject to verification of eligibility at a later stage. Therefore, candidature of any candidate shall be rejected straightway if found not eligible at any stage, even after appearance in the tests /examinations.
- vii) Candidates must abide by the instructions as may be given by the Venue-in-Charge/Invigilator of the examination venue. If the candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable for expulsion from the examination hall and/or such other punishment as the Recruitment Board may deem fit to impose.

- viii) **SC/ST/OBC-A /OBC-B & EWS candidates of OTHER States will be treated as General (Un-reserved) category candidates.**
- ix) No TA/DA will be paid to the candidates for their journey to attend Preliminary Written Test, PMT & PET, Final Written Examination and Interview. They will appear for selection tests at their own expenses. **The Recruitment Board will not be held responsible for any harm or injury to any candidate emerging out of the conduct of the PMT & PET or other tests.**
- x) **All entries except religion field** in the Application Form are compulsory. Application submitted keeping any of the columns blank would lead to summary rejection **without any intimation to the applicant.**
- xi) **The Board reserves the right to rectify the errors and omissions, if any, in the process of holding the examination and final declaration of result.**
- xii) A candidate who has been reported against by the Venue-in-Charge of the examination venue for violating any of the instructions or for having adopted unfair means at the arena/venue/examination hall or having used electronic gadgets like Earpiece, Smart Phone, etc. in the examination hall, will be punished with cancellation of his/her candidature and **also be debarred from appearing at future examinations/selection processes as may be decided by the Recruitment Board.**
- xiii) Canvassing in any form will disqualify the candidate immediately.
- xiv) **Candidates are advised not to get lured by any unscrupulous touts. The recruitment process done by the Recruitment Board is absolutely transparent.**
- xv) Assessment and evaluation of OMR sheet done by the Board shall be final and shall not be open to scrutiny by any external authority.
- xvi) A candidate who writes his/her name, roll no. etc. other than the specified area in OMR Sheet or putting any identifying marks inside the OMR Sheet will be disqualified and his/her candidature will summarily be rejected.
- xvii) The decision of the Selection Board on all matters relating to eligibility, place, date, mode of selection, acceptance or rejection of candidature will be **final and binding** on the candidates.
- xviii) **Candidates dissatisfied with his/her Physical Measurement Test (PMT) during field test may appeal in writing before the Chairperson, of the Selection Board/Committee on the same day of his/her tests. No appeal in this regard will be entertained in future.**
- xix) **The height of a candidate may be re-measured at any stage including the Interview at the discretion of the Board and the decision of the Board shall be final and binding on the candidates.**
- xx) Only shortlisted candidates for Interview will be asked to produce all relevant original certificates along with the self-attested photocopies for verification, failing which their candidature shall be rejected without any further communication.
- xxi) The Mobile No. and e-mail ID of the applicants are being taken for communication by the Board for future intimation with regard to the recruitment process and nothing else. The Board, under no circumstances, will request or advise the applicant for any further personal information and/or additional fees and/or payment of any kind of fee to any official connected and/or not connected with the Board. Candidates may report such occurrence, if any to the **Member, West Bengal Police Recruitment Board**, along with due evidence (documentary/electronic).
- xxii) In case of any difficulties in submitting the application form the prospective applicants are advised to communicate either through telephone (**Contact No. 7044108689 & 7044109346**) **during office hours (10 AM to 05:30 PM) from Monday to Friday and 10:00 AM to 02:00 PM on Saturdays (except Govt. Holidays)** or through e-mail (**wbprbonline@applythru.net.co.in**).

Candidates may visit the websites of West Bengal Police Recruitment Board (<https://prb.wb.gov.in>), West Bengal Police (<https://wbpolice.gov.in>) and West Bengal Correctional Services (<http://wbcorrectionalservices.gov.in>) for ascertaining developments of recruitment process from time to time.

FORM - 1

(For representing India in an International Competition in one of the recognized Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF

_____ Son/Wife/Daughter of Shri _____
resident of _____
represented the country in the game/event of _____
from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was

_____.

The certificate is being given on the basis of record available in the Office of National
Federation/National Association of _____.

Place : _____

Signature : _____

Date : _____

Name : _____

Designation : _____

Name of the Federation/National
Association : _____

Address : _____

Seal :

Note : This certificate will be valid only when signed personally by the Secretary, National Federation/National Association.

FORM - 2

(For representing a State in India in a National Competition in one of the recognized Games/Sports)

STATE ASSOCIATION OF _____ IN THE GAME OF _____

Certified that Shri/Smt./Kumari _____

Son/Wife/Daughter of Shri _____ resident
of _____.

(Complete Address)

Represented the State of _____.

In the game/event of _____ in the National Competition/Tournament held at _____ from
_____ to _____.

The position obtained by the individual team in the above said Competition/Tournament was

_____.

Place : _____

Date : _____

Signature : _____

Name : _____

Designation : _____

Name of the State Association :

Address : _____

Seal :

Note : This certificate will be valid only when signed personally by the Secretary of the State Association.

FORM - 3

(For representing a University in the Inter-University Competition in one of the recognized Games/Sports)

Certified that Shri/Smt./Kumari _____
Son/Wife/Daughter of Shri _____ resident
of _____.

(Complete Address)

Student of _____ represented
the University of _____ in the game/event of
_____ in the Inter-University Competition/Tournament held at
_____ from _____ to _____.

Place : _____

Date : _____

Signature : _____

Name : _____

Designation : _____

Name of the University :

Address : _____

Seal :

Note : This certificate will be valid only when signed personally by Dean/Director or other
Officer in overall charge of sports in the University of _____.

FORM - 4

(For representing a State School team in the National Games for School in one of the recognized Games/Sports)

DIRECTORATE OF SCHOOL EDUCATION, WEST BENGAL

Certified that Shri/Smt./Kumari _____
Son/Wife/Daughter of Shri _____ resident
of _____.

(Complete Address)

Student of _____ State
_____ represented
_____ School team in the game/event of
_____. In the National Games for School held at
_____ from _____ to _____.

The certificate is being given on the basis of records available in the office of Directorate of
Public Instruction of _____.

Place : _____

Date : _____

Signature : _____

Name : _____

Designation : _____

Name of the Institution :

Address : _____

Seal :

Note : This certificate will be valid only when signed personally by the Director or Deputy Director in overall charge of Sports/Games for School in the Directorate of School Education of the State.